



Republic of the Philippines
Province of Iloilo
MUNICIPALITY OF OTON
OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT from the Minutes of Session of the Sangguniang Bayan ng Oton, Iloilo recorded during its Regular Session held at the SB Session Hall on **September 23, 2015** at 9:00 in the morning.

PRESENT:	Hon. Jose Neil P. Olivares	Vice Mayor and Presiding Officer
	Hon. Juan Miguel M. Flores	SB Member
	Hon. Theodore C. Britanico	SB Member
	Hon. Jafet P. Salinas	SB Member
	Hon. Felix L. Flores	SB Member
	Hon. Eusebio G. Villavicencio, Jr.	SB Member
Absent:	Hon. Rodolfo Z. Alconga, Jr.	SB Member
	Hon. Leonida C. Alson	SB Member (On Sick Leave)
	Hon. Jose V. Olivares, Jr.	SB Member (On Vacation Leave Abroad)
	Hon. Margarito T. Clavel III	SB Member (Liga ng mga Barangay Representative)(On Leave)

ORDINANCE NO. 2015 – 279

**AN ORDINANCE AMENDING ORDINANCE NO. 2009 – 18 (219) and
MO. 2015- 271 ENTITLED AN ORDINANCE APPROVING THE RE-
ORGANIZATION OF THE ORGANIZATIONAL STRUCTURE AND
PLANTILLA OF PERSONNEL AND THE CREATION OF THE
MUNICIPAL ECONOMIC ENTERPRISE DEVELOPMENT OFFICE
(MEEDO) OF THE MUNICIPALITY OF OTON, ILOILO.**

ON MOTION of the Committee on Legal Affairs, Human Rights and Local Governance composed by Hon. Juan Miguel M. Flores, Hon. Theodore C. Britanico and Hon. Margarito T. Clavel III and duly seconded by Hon. Rodolfo Z. Alconga, Jr.

BE IT ORDAINED by the Sangguniang Bayan of Oton, Iloilo, that

SECTION 1. Introduction. The Municipality of Oton is a First Class Municipality. There is a need to streamline the positions in the exigency of service, thus, there is a need to have additional necessary personnel in every offices in order to meet the demands of its constituents in delivering basic services. It is imperative that the powers of the Sangguniang Bayan to streamline the organizational structure and plantilla of personnel is embodied in the Local Government Code of 1991, particularly in Section 447 (1) Section (vii) to wit: Subject to the provisions of this Code and pertinent laws, determine the powers and duties of officials and employees of the municipality; and Section(viii) Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

SECTION 2. AMENDATORY CLAUSE. The following underlined items / positions shall be the amendments to Section 3 of Municipal Ordinance no. 2009–18 (219):

SECTION 3. Staffing Pattern.

Position/Title	Number of Personnel needed
I. OFFICE OF THE MAYOR	
C. Municipal Budget Office	
1. Municipal Budget Officer I	-
	1

2.	<u>Administrative Officer V (Budget officer III)</u>	-	1	SG 18
3.	Administrative Officer IV	-	1	
4.	Administrative Aide IV	-	1	
5.	Administrative Aide I	-	1	
E. Municipal Planning and Development Office				
1.	Municipal Planning and Development Coordinator	-	1	
2.	<u>Zoning Officer III</u>	-	1	SG 18
3.	Zoning Officer II	-	1	
4.	Project Development Officer I	-	1	
5.	Statistician	-	1	
6.	Administrative Aide III (Salary Grade 3)	-	1	(M.O) 2015 - 271
7.	Administrative Aide I (Salary Grade 1)	-	1	(M.O.) 2015 - 271
H. Municipal Civil Registrar's Office				
1.	Municipal Civil Registrar	-	1	
2.	<u>Administrative Officer V (Registration Officer III)</u>	-	1	SG 18
3.	Administrative Officer III	-	1	
4.	<u>Administrative Assistant I (Computer Operator I)</u>	-	1	SG 07
5.	<u>Administrative Assistant I (Bookbinder III)</u>	-	(2)	SG 07
6.	Administrative Aide IV	-	1	
7.	Liaison Aide	-	1	
8.	Administrative Aide I	-	1	
I. Municipal Engineering Office				
1.	Municipal Engineer	-	1	
2.	<u>Engineer IV</u>	-	1	SG 22
3.	Engineer III	-	1	
4.	<u>Architect II</u>	-	1	SG 16
5.	Engineer II	-	1	
6.	Engineer I	-	2	
7.	Draftsman III	-	1	
8.	Administrative Assistant II	-	2	
9.	<u>Administrative Aide III (Driver)</u>	-	1	SG 03
10.	Administrative Aide I	-	1	
K. Municipal Agriculture and Cooperative Office				
1.	Municipal Agriculturist	-	1	
2.	Municipal Agriculture Officer	-	1	
3.	Agriculturist II	-	1	
4.	Cooperative Development Specialist II	-	1	
5.	Agricultural Technologist	-	21	
6.	<u>Agricultural Technician II</u>	-	2	SG 08
7.	Meat Inspector	-	1	
8.	Farm Worker II	-	1	
9.	Administrative Aide IV	-	1	
L. Municipal Health Office				
1.	Municipal Health Officer	-	1	

2. Nurse I	-	2
3. Midwife III	-	2
4. Midwife II	-	12
5. Sanitary Inspector	-	2
6. Nursing Attendant	-	2
7. Medical Officer V	-	1
8. Nurse II	-	1
9. Medical Technologist I	-	1
10. Administrative Aide IV	-	1
11. Administrative Aide III	-	1
12. Administrative Aide I	-	2
13. Medical Officer IV	-	2
14. Radio Technologist	-	1
15. Medical Lab. Technologist	-	1
16. <u>Administrative Aide IV (Clerk)</u>	-	1 SG 04
17. <u>Administrative Aide III (Driver I)</u>	-	1 SG 03

M. Municipal Assessor's Office

1. Municipal Assessor	-	1
2. <u>Local Assessment Operation Officer III</u>	-	1 SG 18
3. Local Operation Assessment Officer II	-	1
4. Local Operation Assessment Officer I	-	1
5. <u>Administrative Assistant I (Bookbinder III)</u>	-	(2) SG 07
6. Tax Mapper I	-	2
7. Administrative Aide IV	-	2

N. Municipal Environment and Natural Resources Office

1. Municipal Environment and Natural Resources Officer	-	1
2. <u>Senior Environment Management Specialist</u>	-	1 SG 18
3. Environment Management Specialist	-	1
4. Administrative Aide	-	1

O. Municipal Economic Enterprise Development Office**Management and Support Services:**

1. Local Government Department Head	-	1
2. <u>Administrative Officer V</u>	-	1 SG 18
3. Administrative Officer II	-	1
4. Administrative Assistant II	-	1
5. Market Inspector II	-	1
6. Meat Inspector II	-	1
7. Administrative Aide IV	-	2
8. Agricultural Technologist	-	1
9. Revenue Collection Officer I	-	1
10. Revenue Collection Clerk II	-	2
11. Revenue Collection Clerk I	-	1
12. Administrative Aide VI	-	1

Fish Landing Services:

- 13. Aquaculture Technologist - 2
- 14. Administrative Assistant II - 1

Property Maintenance Unit:

- 15. Administrative Aide III - 2
- 16. Administrative Aide IV - 2
- 17. Administrative Aide I - 3

Cemetery Operation:

- 18. Administrative Aide II - 1

Health Services:

- 19. Medical Technologist I - 1

II. OFFICE OF THE SANGGUNIANG BAYAN

A. Office of the Secretary to the Sanggunian

- 1. Secretary to the Sanggunian - 1
- 2. Local Legislative Staff Officer IV - 1 SG 19
- 3. Local Legislative Staff Officer III - 1
- 4. Administrative Officer III - 1
- 5. Librarian I - 1
- 6. Local Legislative Staff Assistant II - 2
- 7. Administrative Assistant II - 1
- 8. Administrative Aide VI - 1
- 9. Administrative Aide III (Driver) - 1 SG 3
- 10. Administrative Aide I - 2

SECTION 3. LIMITATION ON FILLING-UP OF POSITION. Vacant and newly created positions may only be filled up if the Budget for Personal Services does not exceed the 45% PS ceiling.

SECTION 4. REPEALING CLAUSE. All municipal ordinances or parts of any municipal ordinance inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 5. SEPARABILITY CLAUSE. If any provision of this Ordinance is held invalid, the other provisions not affected thereby shall continue in operation.


SECTION 6. EFFECTIVITY CLAUSE. This Ordinance shall take effect upon approval.

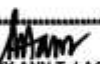
SECTION 7. COPIES. This Ordinance shall be furnished to the Office of the Mayor; HRMO; MPDO; Actg.; MBO; MTO; MLGOO; all local offices concerned; CSC Region VI and the Sangguniang Panlalawigan of Iloilo for information, guidance and review respectively.

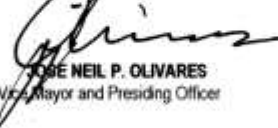
APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing Ordinance.

Concurred: 
JAFET P. SALINAS
 Chair, Committee on Rules and Privileges

Approved: 
VICENTE B. FLORES, JR.
 Municipal Mayor


KERRY ANN T. LACIFICAR
 Secretary to the Sanggunian

Attested: 
JOSE NEIL P. OLIVARES
 Vice Mayor and Presiding Officer

Date Approved by LCE: **NOV 13 2015**

Date Posted: **NOV 13 2015** /jod/