



Republic of the Philippines
Province of Iloilo
MUNICIPALITY OF OTON
OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT from the Minutes of Session of the Sangguniang Bayan ng Oton, Iloilo recorded during its Regular Session held at the SB Session Hall on **April 14, 2014** at 9:00 in the morning.

PRESENT:	Hon. Jose Neil P. Olivares Hon. Juan Miguel M. Flores Hon. Theodore C. Britanico Hon. Jafel P. Salinas Hon. Leonida C. Alison Hon. Felix L. Flores Hon. Eusebio G. Villavieja, Jr. Hon. Rodolfo Z. Abanga, Jr. Hon. Jose V. Olivares, Jr. Hon. Margarito T. Clavel III	Vice Mayor and Presiding Officer SB Member SB Member SB Member SB Member SB Member SB Member SB Member SB Member SB Member (Liga ng mga Barangay Representative)
Absent:	None	

ORDINANCE NO. 2014 – 260

**ORDINANCE CREATING THE MUNICIPAL DISASTER RISK
REDUCTION MANAGEMENT OFFICE (MDRRMO) OF THE
MUNICIPALITY OF OTON, ILOILO.**

WHEREAS, R.A 10121, is an Act Strengthening the Philippine Disaster Risk Reduction and Management System, Providing for the National Disaster Risk Reduction and Management Framework and Institutionalizing the National Disaster Risk Reduction and Management Plan, Appropriating Funds Therefor and for other Purposes; Section 12 of the act provides for the establishment of an MDRRM Office, to wit:

WHEREAS, Section 12 of the said Act provides: "Local Disaster Risk Reduction and Management Office (LDRRMO). – (a) There shall be established an LDRRMO in every province, city and municipality, and a Barangay Disaster Risk Reduction and Management Committee (BDRRMC) in every barangay which shall be responsible for setting the direction, development, implementation and coordination of disaster risk management programs within their territorial jurisdiction;"

WHEREAS, the Municipal Mayor of Oton requested for the creation of the Municipal Disaster Risk Reduction Management Office (MDRRMO) with the following positions:

- a. Municipal Government Department Head I (MDRRMO) – Salary Grade 24;
- b. Administrative Officer V (Administration and Training) – Salary Grade 18;
- c. Planning Officer II (Research and Planning) –Salary Grade 15;
- d. Traffic Operation Officer I (Operations and Warning) – Salary Grade 11;
- e. Administrative Aide IV (Utility Driver) –Salary Grade 4;
- f. Administrative Aide III (Clerk)- Salary Grade 3.

WHEREAS, the Sangguniang Bayan may (under Section 443 Par. C.(2) of R.A 7160) create such other offices as may be necessary to carry out the purposes of the municipal government;

WHEREAS, likewise, the Sangguniang Bayan shall (under Section 447.b(viii)) determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

WHEREAS, the MDRRMO shall be initially organized and be assisted by three (3) staff responsible for:

- 1) Administration and Training – responsible for administrative affairs of the Office, facilitate and coordinate all the Training Programs required by RA 10121 and other pertinent laws and ordinances;
- 2) Research and Planning – responsible for proper planning and research on various disaster risks and hazards surrounding the community; conduct of necessary hazard and risk assessment for consumption of the Council; and
- 3) Operations and Warning – responsible for the execution of operational mechanisms as regard rescue, emergency response and early warning system;

NOW THEREFORE, on motion of the Committees on Legal Affairs, Human Rights and Local Governance composed by Hon. Juan Miguel M. Flores, Hon. Theodore M. Britanico and Hon. Margarito T. Clavel III; and Appropriations composed by Hon. Jafet P. Salinas, Hon. Felix L. Flores and Hon. Jose V. Olivares, Jr. which was duly seconded by Hon. Leonida C. Alison

BE IT ORDAINED by this Sangguniang Bayan that:

SECTION 1. CREATION OF MDRRMO. The Office of the Municipal Disaster Risk Reduction Management Office is hereby created with the following positions.

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| a. Municipal Government Department Head I (MDRRMO) | –Salary Grade 24; |
| b. Administrative Officer V (Administration and Training) | –Salary Grade 18; |
| c. Planning Officer II (Research and Planning) | –Salary Grade 15; |
| d. Traffic Operation Officer I (Operations and Warning) | – Salary Grade 11; |
| e. Administrative Aide IV (Utility Driver) | – Salary Grade 4; |
| f. Administrative Aide III (Clerk) | – Salary Grade 3. |

SECTION 2. QUALIFICATIONS OF THE MDRRM OFFICER. The MDRRM Officer, as provided for under Section 12 (b) of the Act, shall have the following qualifications:

- a) Must be a civil serves eligible;
- b) Must have a Civil Defense / Disaster Risk Management experience.

SECTION 3. DUTIES AND FUNCTIONS OF THE MDRRMO. The Municipal Disaster Risk Reduction Management Office shall be under the Office of the Mayor pursuant to Par. B, Section 12 of R.A 10121. The MDRRMO shall:

- 1) design, program, and coordinate disaster risk reduction and management activities consistent with the National Council's standards and guidelines;
- 2) establish a functional 24 / 7 Municipal Disaster Risk Reduction and Management Operations Center which will be responsible for Emergency Management Services, Rescue and Response.
- 3) facilitate and support risk assessments and contingency planning activities at the local level;
- 4) consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;

- 5) organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;
- 6) operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
- 7) formulate and implement a comprehensive and integrated Local Disaster Risk Reduction Management Plan (LDRRMP) in accordance with the national, regional and provincial framework, and policies on disaster risk reduction in close coordination with the Local Development Councils (LDCs);
- 8) prepare and submit to the local sanggunian through the Local Disaster Risk Reduction Management Council (LDRRMC) and the Local Development Council (LDC) the annual Local Disaster Risk Reduction Management Office (LDRRMO) Plan and Budget, the proposed programming of the Local Disaster Risk Reduction Management Fund (LDRRMF), other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the Local Disaster Risk Reduction Management Office (LDRRMO) / Barangay Disaster Risk Reduction Management Council (BDRRMC);
- 9) conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, Civil Society Organizations (CSOs), private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
- 10) identify, assess and manage the hazards vulnerabilities and risks that may occur in their locality;
- 11) disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;
- 12) identify and implement cost-effective risk reduction measures/strategies;
- 13) maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;
- 14) develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;
- 15) take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management in its area;
- 16) organize, train, equip and supervise the local emergency response teams and the Accredited Civil Disaster Volunteers (ACDVs), ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
- 17) respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;

- 18) within its area, promote and raise public awareness of and compliance with this RA 10121 and legislative provisions relevant to the purpose of this Act;
- 19) serve as the secretariat and executive arm of the LDRRMC;
- 20) coordinate other disaster risk reduction and management activities;
- 21) establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;
- 22) recommend through the LDRRMC the enactment of local ordinances consistent with the requirements of RA 10121;
- 23) implement policies, approved plans and programs of the LDRRMC consistent with the policies and guidelines laid down in RA 10121;
- 24) prepare and submit, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other allotted disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the Office of the Civil Defense (OCD) and the Local Government Operations Officer of the DILG; and
- 25) act on other matters that may be authorized by the LDRRMC.

SECTION 4. Establishment of the Operation Center. The Operation Center (OpCen) shall be established and shall operate Twenty Four (24) hours a day, seven (7) days a week, including holidays. The OpCen shall maintain a 3-digit Hotline Number and Handheld radios through the assigned VHF / UHF Channel.

SECTION 5 . EFFECTIVITY. This Ordinance shall take effect upon approval.

SECTION 6. REPEALING CLAUSE. All municipal ordinances or parts of any municipal ordinance inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this Ordinance is held invalid, the other provisions not affected thereby shall continue in operation.


SECTION 8. COPIES. This Ordinance shall be furnished to the Office of the Mayor; HRMO and CSC, RO VI; MBO; MTO; MPDO; GSO; Actg. Office; MLGOO, PDRRMO; RDRRMO for information and guidance and the Sangguniang Panlalawigan of Iloilo for review.


APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing **Ordinance**.

Concurred: 
JAFET P. SALINAS
 Chair, Committee on Rules and Privileges


KERRY ANN T. LACIFICAR
 Secretary to the Sanggunian

Approved: 
VICENTE B. FLORES, JR.
 Municipal Mayor

Attested: 
JOSE NEIL P. OLIVARES
 Vice Mayor and Presiding Officer

Date Approved by LCE: APR 23 2014

Date Posted: APR 23 2014 /jodi