

Republic of the Philippines  
Province of Iloilo  
MUNICIPALITY OF OTON  
OFFICE OF THE SANGGUNIANG BAYAN

OF HON. CECILIA HURAG CAPADOL  
**RECEIVED**  
7/20/02  
DATE

**EXCERPTS** from the Minutes of the Sangguniang Bayan of Oton, Iloilo in its Regular Session held at the Municipal Session Hall last **June 27, 2001** at 2:00 in the afternoon.

<b>PRESENT:</b>	Hon. Jose Neil P. Olivares	SB Member (Temporary Presiding Officer)
	Hon. Francisca C. Ezpeleta	SB Member (Asst. Floor Leader)
	Hon. Vicente B. Flores, Jr.	SB Member (Floor Leader)
	Hon. Perfecto C. Sabio	SB Member
	Hon. Felimon Gregorio M. Calvo	SB Member
	Hon. Honorato P. Nad	SB Member
	Hon. Edgar N. Javellana	SB Member (ABC Representative)
	Hon. Mary Jean G. de los Santos	SB Member (SK Representative)
<b>ABSENT:</b>	Hon. Jose V. Olivares, Jr.	Vice Mayor (O.B. - Acting Mayor)
	Hon. Jose F. Tiapon III	SB Member
	Hon. Mario D. Balandra	SB Member



**ORDINANCE NO. 2001 - 93**  
**AN ORDINANCE PRESCRIBING THE**  
**GUIDELINES IN THE DISPOSAL OF READING**  
**MATERIALS IN THE MUNICIPAL LIBRARY**  
**AND HISTORICAL CENTER.**

ON MOTION of the Committee on Culture, History, Arts and Tourism: Hon. Jose Neil P. Olivares, Hon. Francisca C. Ezpeleta & Hon. Jose F. Tiapon III and duly seconded by Hon. Edgar N. Javellana

**BE IT ORDAINED** by the Sangguniang Bayan of Oton, Iloilo, an Ordinance, to wit:

**SECTION 1. INTRODUCTION AND DECLARATION.**

Various updated reading materials are received every year at the Municipal Library. In effect, reading materials received and used before become old, if not obsolete. These reading materials subject of disposal may be donated to reading centers in barangays.

Therefore, it is hereby declared that the following policies or guidelines shall be adopted to attain a regulated and smooth disposal of reading materials at the Municipal Library and Historical Center.

**SECTION 2. POLICIES.**

- a. Only donated books coming from the National Library, the National Historical Institute, the United Nations Information Center, the Philippine Senate Library Service, the Oton Chicago Circle and other agencies of associations, shall be the subject of disposal.
- b. Reading materials with Mission Receipt (MR) from the National Library or other government agencies shall never be the subject of disposal.
- c. Reading materials about the History of Oton shall never be disposed.
- d. Reading materials shall only be disposed to accredited reading centers in the Municipality of Oton in the following order of priority:
  1. Barangay Reading Centers or SK reading centers.
  2. Libraries or reading centers.
  3. Libraries or reading centers of interested persons or non-accredited NGOs.
- e. Only old reading materials with new editions / issues shall be considered subject of disposal.
- f. Encyclopedias, dictionaries, thesaurus or other hard-bound reading materials which can be used for longer periods shall not be disposed.

**SECTION 3. GUIDELINES.**

- a. Barangay Resolutions or written request for available reading materials shall be addressed to the Librarian or officer - in - charge of the Library through the Vice Mayor,
- b. The Librarian, in consultation with the Vice Mayor, the Secretary to the Sanggunian and the Committees on Culture, History Arts, Tourism and Education shall

determine what reading materials to be disposed taking into consideration the materials' edition, number of copies, the materials asked for, among others;

- c. The Librarian shall acknowledge receipts of disposed reading materials and shall report in writing all the pertinent data of materials disposed to the Secretary to the Sanggunian through the Vice Mayor,
- d. The Librarian shall accept affiliation or accreditation with the Municipal Library of Barangay reading centers or those operated by persons or NGOs, taking into consideration the requirements of the National Library in terms of affiliation with public libraries, or other rules that may hereinafter enacted;
- e. Barangay Resolutions of Barangays are enough to merit affiliation with the Municipal Library.
- f. The Librarian or the Officer – in charge shall take other measures as are regularly done by Librarians on discharging their duties and functions

**SECTION 4. EFFECTIVITY.**

This Ordinance shall take effect upon approval.

Copies of this Ordinance be furnished to the Office of the Mayor, OMLHC, MPDC, MBO, MTO; Acctg. Office; ABC; SK and the Sangguniang Panlalawigan of Iloilo for information and guidance.

**UNANIMOUSLY APPROVED.**

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I HEREBY CERTIFY to the correctness of the foregoing Ordinance.

Attested:

*PERFECTO C. SANTIAGO*  
Acting Temporary Presiding Officer

Concurred:

*NICOLAS C. DAMASCO*  
Secretary to the Sanggunian

Approved:

*JOSE V. OLIVARES, JR.*  
Acting Municipal Mayor

*VICENTE B. FLORES, JR.*  
Floor Leader

Date Approved: \_\_\_\_\_

Date Posted: \_\_\_\_\_

*jsd*

*MTB - Sign 7/20/01*      *MPDC - 7-20-01*  
*MO - Sign 7-20-01*      *OMLHC - 7-20-01*  
*MP 7-20-01*  
*MA - 7/20/01*  
*ABC -*